

## Capability Statement

Trinity Recruitment Solutions is a specialized recruitment company that provides highly qualified personnel to a range of companies and projects across Australia. We are an Australian owned company with extensive experience in the supply of Blue Collar, Engineering & Technical and White-Collar personnel.

### **Services & Capabilities**

Trinity Recruitment Solutions currently works with some of Australia's leading businesses supplying both trade and technical based personnel on a labour hire and permanent basis. We have built a quality database of site ready personnel and put in place strict policies and procedures to ensure the quality of our personnel is of the highest of standards.

### **Differentiators**

Trinity Recruitment Solutions aim to provide exceptional and efficient recruitment services in order to give our clients access to the best talent in the market place. We continually strive to be different from all other labour hire companies by offering a one-stop-shop.

### **Industry Sectors**

We work across a wide range of industry sectors including but not limited to:

- Construction
- Energy
- Facilities Management
- Logistics
- Manufacturing & Operation
- Mining & Resources
- Oil & Gas
- Trades & Labour

### **Focus on safety**

Trinity Values the safety of all our employees and have an excellent safety track record, Trinity is always focussing on ways to improve and expand safety in and around the workplace. All employees are subject to our internal safety training prior to engaging with any client or sub-contractor as part of our safety focus.

**Blue Collar**

Auto Electricians	HV Electricians	Plumbers
Belt Splicers	Laggers	Pump Technicians
Blasters	LV Fitters	Riggers (RB, RI, RA)
Boilermakers	Machinists	Rope Access Level 3
Carpenters	Mechanical Fitters	Rope Access Technicians
Civil Labourers	Mobile Plant Operators	Rope Access Supervisors
Cleaners	Painter / Blasters	Rubber Liners
Concreters	Pipe fitters	Scaffolders (SB, SI, SA)
Construction Labourers	Picker Packers	Sheetmetal Workers
Crane Operators	Poly Welders	Steel Fixers
Drainers / Offsiders	Plant Operators	Storeman
Drillers / Offsiders	<ul style="list-style-type: none"> <li>• Backhoe</li> </ul>	Telecommunication Riggers
Drill Fitters	<ul style="list-style-type: none"> <li>• Compactor</li> </ul>	Telecommunication Technicians
Electricians	<ul style="list-style-type: none"> <li>• Dozer</li> </ul>	Telehandler Operators
Factory Hands	<ul style="list-style-type: none"> <li>• Dump Truck</li> </ul>	Trade Assistants
Final Trim Operators	<ul style="list-style-type: none"> <li>• Excavator</li> </ul>	Traffic Controllers
Fixed Plant Operators	<ul style="list-style-type: none"> <li>• Loader</li> </ul>	Truck Drivers
Form workers	<ul style="list-style-type: none"> <li>• Roller</li> </ul>	Yardies
Forklift Operators	<ul style="list-style-type: none"> <li>• Scraper</li> </ul>	Warehouse Operators
HD Diesel Mechanics	<ul style="list-style-type: none"> <li>• Skid steer</li> </ul>	Welders
Heavy Duty Fitters	<ul style="list-style-type: none"> <li>• Watercart</li> </ul>	

**White Collar - Engineering and Technical**

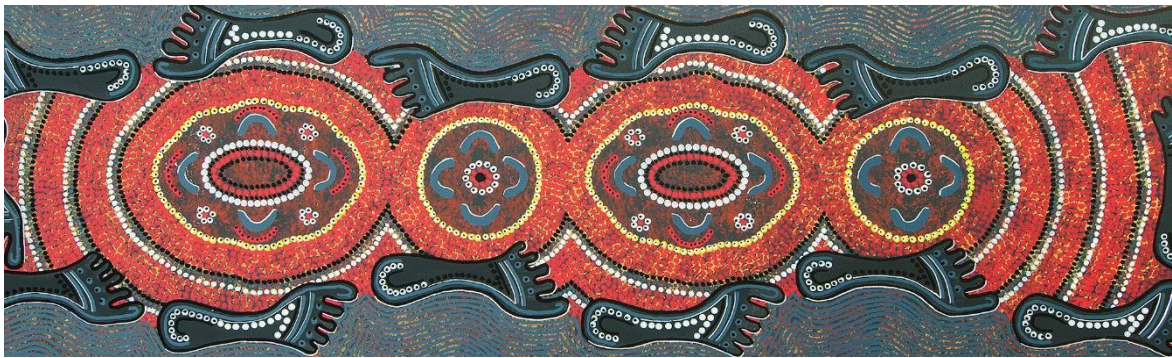
Applications Engineers	Field Service Technicians	Quality Assurance Technicians
Asset Managers	Fire Safety Engineers	Reliability Engineers
Civil Designers	Fire Safety Technicians	Sales Engineers
Civil Engineers	HSE Advisors	Site Supervisors
Commissioning Engineers	HSE Managers	Site Managers
Communication Technicians	Hydraulic Engineers	SMP Supervisors
Construction Engineers	HVAC Technicians	SMP Managers
Control System Engineers	Instrumentation Technicians	Structural Engineers
Draftsperson	Instrumentation Engineers	Superintendents
Drilling Engineers	Maintenance Managers	Supervisors
Electrical Engineers	Mechanical Engineers Process Engineers	Systems Engineers
Engineering Managers	Project Engineers	Telecommunications Technicians
Environmental Engineers	Project Managers	Workshop Managers
Field Service Engineers	Piping Engineers	

**White Collar – Professional Personnel**

Office Managers	Legal Secretary's	Accountants
Para legal	Marketing Coordinators	<ul style="list-style-type: none"> <li>• Cost Accountants</li> <li>• Financial Accountants</li> <li>• Management Accountants</li> <li>• Project Accountants</li> <li>• Systems Accountants</li> </ul>
Payroll Staff/Managers	Marketing Consultants	Taxation Accountants
Personal/Executive Assistants	Marketing Managers	Accounts Clerks
Procurement Officers	Legal Secretary's	Accounts Payable
Promotional staff	Financial Analysts	Accounts Receivable Clerks
Receptionist	Financial Controller	Administrators
Recruitment Advisors	Financial Planners	Allocations Officers
Recruitment Coordinators	Site Administrators	Assistant Accountants
Recruitment Managers	Health & Safety Administrators	Auditors
Sales Representatives	Health & Safety Managers	Credit Officers/Supervisors
Sales Managers	Help Desk Personnel	
Sales Executives	HR Administrators	Contracts Administrators
IT Managers	IT Consultants	Credit Managers
Bankers	Business Development Managers	
Bookkeepers	Call Centre Operators	
Commercial Managers	Chief Financial Officers	
Business Development Consultants	Business Commercial and Financial Analysts	

## Indigenous Recruitment

Trinity Recruitment Solutions respects the cultures and traditions of Indigenous people, and we are committed to increasing the employment participation rate of Indigenous people within our business and workforce.



As part of this commitment Trinity Recruitment Solutions offers a positive environment, including recognising the respect and a comprehensive understanding of Indigenous cultures and traditions.

Our strategic plan for Indigenous engagement is to ensure our business focuses on a coordinated approach to improve Indigenous community engagement practices, recruitment, training and retention.

Trinity Recruitment Solutions currently supports a wide range of Client's with skilled and un-skilled Indigenous people across multiple projects throughout Western Australia.

## Recruitment Standards

Trinity has strict policies and procedures in place to ensure the quality of our on-board hiring process meets the standards of all our clients. As part of our recruitment process, we ensure that all personnel provide:

- Pre-Employment Medical
- Drug & Alcohol Test (within 28 days)
- Reference Checks
- Minimum Required Tickets- i.e. working at heights, confined spaces, high risk etc.
- Personnel Protective Equipment
- Site Inductions- Rio Tinto, BHP, FMG etc

Trinity Recruitment Solutions can provide competitive hourly charge out rates that incorporates all relevant expenses (PAYG, Superannuation, Insurances etc.)

For further information regarding any of our services and charge out rates, please feel free to call or email me directly on the below details:

Trinity Recruitment Solutions is a locally owned and operated company with extensive experience providing innovative and cost-efficient staffing solutions to all our clients.

As a trusted partner we offer all our clients the following service:

- Qualified and experienced personnel
- Proactive, fast and efficient response time
- 24/7 support, with dedicated account management
- Full Insurance cover
- Honesty and Integrity
- Competitive rate

